

Heber Valley Animal Services (HVAS)
301 S Main, Heber City, UT



**Animal Services Board Meeting
Thursday, May 7, 2026
Heber City Police Department, 6 P.M.**

Board Members Attending:

Board Members Absent:

Staff Members Present:

PUBLIC AGENDA

Call to Order/Roll Call:

Public Comments:

Action Items:

1. Consent Agenda

- Minutes from February 2026 meeting
- 2026 Budget Update
- 2026 Advisory Board Meeting Schedule
 - August 6, 2026 @ 6PM
 - November 5, 2026 @ 6PM

2. Chief Sever/Justin Hatch Updates

- Animal Services staffing /schedules /shelter /animals

- Other discussion or action items
 - Medical Assistance Protocol MOU update (Paws for Life)

3. FY 2026-2027 Budget Projections

- Please see last 3 pages

4. Paws for Life Utah Updates

- Owner Surrenders & Spay/Neuter Fees
- Other Issues

5. Facility Expansion Discussion

- Design
 - RFP
- FY 2027 Budget for Design
- Discussion for Grant Opportunities

6. Participating Jurisdiction Updates – Issues & Needs, etc.

- Hideout
- Interlaken
- Midway
- Heber City
- County

7. Miscellaneous Items – Call for Next Meeting Agenda Items

8. Adjournment

Ordinance 2006-05 allows Board Members to participate in meetings via telecommunications media.

Posted on _____, in the Heber City Municipal Building located at 75 North Main, the Heber City Website at www.heberut.gov, and on the Utah Public Notice Website at <http://pmn.utah.gov>.

Animal Control Department (55)

The Animal Control Department, under the direction of the Chief of Police, is responsible for enforcing animal-related ordinances, promoting public safety, and protecting the welfare of animals within Heber City. The department responds to animal-related incidents, investigates complaints, and provides education to the community. Animal Control staff work closely with residents to ensure responsible pet ownership and to address public health and safety concerns.

Department Responsibilities Animal Control Department	
Enforcement of animal ordinances	Animal capture, care and shelter coordinatio
Response to animal-related incidents	

Expenditures by Department

Expenditures by Department

Category	FY 2025 Actuals	FY2026 Budgeted	FY 2026 Projected	FY 2027 Budgeted	FY2026 Budgeted vs. FY 2027 Budgeted (% Change)
Animal Control	\$382,880	\$429,019	\$414,927	\$460,698	7.38%
SALARIES AND WAGES	\$216,675	\$248,099	\$241,000	\$262,816	5.93%
OVERTIME	\$4,560	\$5,100	\$3,500	\$887	-82.61%
EMPLOYEE BENEFITS	\$64,983	\$74,365	\$72,000	\$80,453	8.19%
UNIFORM ALLOWANCE	\$2,266	\$3,000	\$3,000	\$3,000	-
FICA AND MEDICARE	\$16,699	\$14,691	\$18,500	\$20,247	37.81%
BOOKS, SUBSCRIPT & MEMBERSHIPS	\$1,669	\$3,200	\$2,500	\$3,000	-6.25%

TRAVEL & TRAINING	\$6,031	\$5,000	\$5,000	\$5,000	-
OFFICE SUPPLIES & SPECIAL SUPPLIES	\$3,021	\$6,200	\$5,000	\$6,200	-
EQUIP. SUPPLIES & MAINTENANCE	\$2,060	\$3,000	\$3,000	\$3,000	-
UTILITIES & TELEPHONE	\$9,343	\$7,889	\$8,499	\$10,650	35.00%
GASOLINE & OIL	\$7,202	\$6,500	\$6,500	\$6,500	-
PROFESSIONAL SERVICES	\$4,084	\$8,050	\$4,300	\$9,300	15.53%

Category	FY 2025 Actuals	FY2026 Budgeted	FY 2026 Projected	FY 2027 Budgeted	FY2026 Budgeted vs. FY 2027 Budgeted (% Change)
TRAINING	\$26	-	-	-	-
MEALS	\$522	-	\$363	\$400	-
INSURANCE	\$6,085	\$6,600	\$6,940	\$7,635	15.68%
MISCELLANEOUS	-	-	\$1,000	\$1,000	-
DISPATCH FEES	\$14,350	\$16,225	\$16,225	\$16,700	2.93%
BUILDING - DOG POUND	\$389	\$1,000	\$1,000	\$1,000	-
EQUIPMENT	\$5,219	\$5,800	\$2,300	\$2,800	-51.72%
INTERNAL SERVICE CHARGE - FLEET	\$17,696	\$14,300	\$14,300	\$20,110	40.63%
Total Expenditures	\$382,880	\$429,019	\$414,927	\$460,698	7.38%

