

**HEBER CITY CORPORATION**  
**75 North Main Street**  
**Heber City, UT 84032**  
**Heber City Council Meeting AMENDED**

**December 5, 2023**

**4:00 p.m. Closed Executive Session**  
**4:30 p.m. Work Meeting**  
**6:00 p.m. Regular Meeting**

**TIME AND ORDER OF ITEMS ARE APPROXIMATE AND MAY BE CHANGED AS TIME PERMITS**

**I. CLOSED EXECUTIVE SESSION - 4:00 P.M.**

1. Strategy session to discuss the purchase, exchange, or lease of real property (Russ Funk, City Engineer)

**II. WORK MEETING - 4:30 P.M.**

1. Ground Lease and Parking Agreement for Performing Arts Center (Matt Brower, City Manager, Phil Jordan) - *25 min*
2. Fiscal Year 23-24 Budget - Evaluating Funding and Police Department Staffing (Jeremy Nelson, Deputy Police Chief, Sara Nagel, Finance Manager) - *25 min*
3. Discussion Regarding TCSSD Sewage Wheeling Fees (Russ Funk, City Engineer) - *25 min*

**III. BREAK - 15 MIN**

**IV. REGULAR MEETING - 6:00 P.M.**

1. Call to Order
2. Pledge of Allegiance (Mike Johnston, Council Member)
3. Prayer/Thought by Invitation (Rachel Kahler, Council Member)

**V. CONFLICT OF INTEREST DISCLOSURE:**

**VI. AWARDS, RECOGNITION, and PROCLAMATIONS:**

1. Mayor's Award for Candace Bufton receiving the 2023 Outstanding Administration Award from the Intermountain Chapter of AWWA (the American Water Works Association)
2. Mayor's Award for Officer Chandra Crosby for Outstanding Work and Going Above and Beyond her Job Duties
3. Mayor's Award for Public Works Crew: Jacob Anderson, Blake Walton, Cristian Payan, Kayden Davis, and Thomas Coleman for Outstanding Work and Expeditious Effort

**VII. CONSENT AGENDA:**

1. November 7, 2023, City Council Meeting Minutes (Trina Cooke, City Recorder)
2. Ordinance 2023-44 adopting the 2024 Annual City Council Meeting Schedule (Trina Cooke, City Recorder)
3. Fiscal Year 2025 Budget Calendar Adoption (Sara Nagel, Finance Manager)
4. Resolution 2023-22 Recertifying the Heber City Justice Court (J. Mark Smedley, Asst. City Manager)
5. Ordinance 2023-45 Amending Heber City Code Section 5.26.040 to remove HOA Consent Letter for Short-Term Rentals (Jeremy Cook, City Attorney )

**VIII. PUBLIC COMMENTS: (3 min per person/20 min max)**

**IX. GENERAL BUSINESS ITEMS:**

1. Monthly Development Report (Jamie Baron, Planning Manager) - *5 min*

**X. ACTION ITEMS: (Council can discuss; table; continue; or approve items)**

1. 2023 Municipal Election Canvass (Trina Cooke, City Recorder) - *5 min*
2. Wilcox Property Acquisition Agreement (Russ Funk, City Engineer) -
3. Downtown Deer Mitigation Plan (Scott Phillips, Council Member, Jeremy Nelson, Deputy Police Chief) - *10 min*
4. Accept/Reject MTech Annexation Petition of 10.41 acres located at approximately 900 West 100 South (Denna Woodbury, Planning Consultant) - *20 min*
5. Ordinance 2023-41 Amendment to General Plan to Incorporate the Envision Central Heber Vision (Tony Kohler, Community Development Director, John Janson, Planning Consultant) - *15 min*
6. Review Ordinance 2023-39 Updating the C-3 Zone, Parking Regulations and C-3 Design Criteria (Tony Kohler, Community Development Director, Jason Norlen) - *45 min*
7. Ordinance 2023-42 Updating Chapter 18.04 General Provisions, Chapter 18.12 Administration, Chapter 18.16 Zones Generally and Chapter 2.38 and 2.48 of the Heber City Municipal Code (Tony Kohler, Community Development Director, Meg Ryan, Planning Consultant) - *30 min*
8. Vector System Procurement to Track Operations and Collect Landing Fees at Heber Valley Airport (Travis Biggs, Airport Director) - *15 min*
9. Establish City Council Retreat Dates for January 2024 (Matt Brower, City Manager) - *10 min*

**XI. COMMUNICATION:**

**XII. ADJOURNMENT:**

Ordinance 2006-05 allows Heber City Council Members to participate in meetings via telecommunications media.

In accordance with the Americans with Disabilities Act, those needing special accommodations during this meeting or who are non-English speaking should contact Trina Cooke at the Heber City Offices 435.657.7886 at least eight hours prior to the meeting.

Posted on November 30, 2023, in the Heber City Municipal Building located at 75 North Main, the Heber City Website at [www.heberut.gov](http://www.heberut.gov), and on the Utah Public Notice Website at <http://pmn.utah.gov>. Notice provided to the Wasatch Wave.